

**For Use Of Bingham Park Application**

The undersigned hereby requests use of Bingham Park for:

Single use       Seasonal use       Yearly use.

Date of Use \_\_\_\_\_ Time of Use: \_\_\_\_\_

Check all that apply:

Youth                       Adult                       Fundraiser  
 Competitive               Recreational               Other

The park is divided into three sections: The Tennis Court Field, the Dugout Field and the Upper Field. The Gazebo/Bandstand is separate from any section

Exact Area needed: \_\_\_\_\_

Describe proposed use: \_\_\_\_\_

\_\_\_\_\_

Organization, League or Group name: \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Is this a Non-Profit Organization (IRS Status 501C3or 501C6)?  Yes  No

If Yes, please attach copy.

If No, would you qualify for Non-Profit status? yesno.

Check all that apply:

Admission Charged     Registration Fees     Fund Raisers.

Will you be using security?       Yes     No

If so, provide name, address, references, and history check.

Will you need any of the following?

Garbage Removal    Water  Electricity  Additional Portable Toilet (extra fees will apply)

Please note the following:

- All dates and times of requests may not be honored by the Borough.
- No sale or use of alcohol shall be permitted.
- No sale of any items prohibited by State or Federal Law.
- Application may be revoked for cause by the Borough.

Attached are the Park and Recreation Maintenance Fees.

I, the undersigned representative, acting on behalf of the organization with the organization's knowledge and authority, hereby release the Borough of Hawley, Wayne County, Pennsylvania, its officers, agents, employees, sponsors, organizers, and all leaders assigned by them, from liability for any damage and injury to any person or thing in connection with the issuance of this application for the use of Bingham Park.

Applicant's Name \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Signature

Date: \_\_\_\_\_

Name of person who is the group representative and who will be present at all times:

Group representative's name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

The following is check list of information which must be submitted with application to the Borough of Hawley:

- Present year's game and practice schedule.
- Certificate of insurance.
- Present year's officers and emergency contacts.
- Enclose appropriate fee(s) in full. (See attached fee schedule.)

**Park & Recreation Commission Maintenance Fees**

Football & Cheerleaders	\$500.00 Per Season- <i>(May Use Gazebo/Bandstand Only If It's Not Reserved)</i>
Babe Ruth League	\$500.00 Per Season - <i>(Offset By Any Money Spent To Fix Up The Park)</i>
Men's Softball	\$150.00 Each Season
Women's Softball	\$150.00 Each Season
Gazebo/Bandstand Use	\$30.00 Per Event (2-3 Hours) - Each Additional Hour \$10.00
Tennis/Basketball Courts/Ball fields	\$10.00 Per 2-3 Hour Session
Non Profit Organizations	Fee As Listed
Pow-Wow (Upper Field/Fri-Sun)	\$100.00 Per Day
Craft Fair	\$200.00 Per Event
<b>ALL OTHERS</b>	<b>\$100.00 <u>PER DAY PER SECTION</u></b>

*Please note all reservation must be made two weeks in advance.  
For a full refund you must notify us one week before reservation.*

Anyone wishing to reserve any area of the park must provide the Borough with *Proof of Insurance* before use.